5A TAKE THIS LESSON QUIZ

Drill and practice filling in the blanks of the study quiz before taking the actual quiz for more in-depth understanding of this lesson. Take time to practice you ways would explain the following to others in future conversations:

5A Lesson — Increasing Meaningful Conversation

- Name seven key habits for building more meaningful conversations and relationships.
- Share the first six steps to meaningful conversation.
- Explain five of ten dreadful mistakes people make in conversation listed in this lesson.
- Memorize the quote in this lesson that you found most worthwhile.
- Name the three navigational criteria we apply to healthy conversation that are the same for

After studying the vocabulary words from this lesson's Activities, take time to write what you can remember of the definitions emotional significance:

1. **associate-**_____
2. **compliment-**_____
3. **comprehensive-**_____
4. **mannerly-**_____
5. **composure-**_____
6. **monopolize-**_____
7. **reciprocation-**_____

QUIZ INSTRUCTIONS: Quiz questions are presented in two different formats. Review the study format quiz as much as necessary to absorb the answers to each question well. Once you feel confident that you know the answers, take the actual quiz. For a quick check, answers to actual quiz are listed on page 6

5A Lesson — QUIZ (Study Format)



1. Conversation is a fundamental means of __ __ __ __ __ __ __ __ __ communication.

civilized

2. Learning to articulate in a comprehensive and __ __ __ __ __ __ __ __ __ __ way is a critical aspect of our social education, contributing extensively to __ __ __ __ __ __ __ __ relationships.

thoughtful/healthier

3. Our conversation skills reveal much about our character, especially how thoughtful, __ __ __ __ __ __ __ __ __ __ , and __ __ __ __ __ __ __ __ __ __ we are.

diplomatic/resourceful

4. Building our conversation skills improves our sense of __ __ __ __ __ __ __ __ and __ __ __ __ __ __ __ __ __ __ with those in our immediate circle of friends and family, as well as others we encounter each day.

composure/connection

5. Any test measuring our __ __ __ __ __ __ __ __ __ __ __ would cover a wide range of skills we apply in meaningful conversation, including __ __ __ __ __ __ __ __, respect, and __ __ __ __ __ __ __ __.

credibility/kindness/patience

6. Being aware of the __ __ __ __ __ __ __ __ of *meaningful* conversation, and learning to apply the elements involved is a distinct __ __ __ __ __ __ __ __ and professional asset.

dynamics/personal

7. Learning the __ __ __ __ __ __ __ __ of meaningful conversation is crucial for accurately __ __ __ __ __ __ __ __ __ __ our *existing* conversation skills, and realizing the need for improvement.

elements/evaluating

8. While learning what to watch out for, __ __ __ __ __ __ __ __ __ __ ourselves with sincere __ __ __ __ __ __ __ can be quite revealing.

monitoring/honesty

9. Only by taking an __ __ __ __ __ __ __ __ and honest look at the quality of our current conversation skills, can we recognize __ __ __ __ __ __ __, overbearing, or lethargic habits.

educated/trivial

10. As we study aspects of healthy conversation, we begin to recognize that __ __ __ __ __ __ __ __ __ __ __ is involved with many __ __ __ __ __ __ __ to consider.

preplanning/details

11. We can develop a more delicate sense of what is fitting by learning to more carefully distinguish meaningful __ __ __ __ __ __, necessary __ __ __ __ __ __ __ __ __ __, and valuable __ __ __ __ __ __ __ __ __ to bring to a conversation.

topics/priorities/questions

12. __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ is a necessary attribute for improving conversation.

resourcefulness

13. Learning to articulate well is not just about appearing __ __ __ __ __ __ __ __ __ __ __ and __ __ __ __ __ __ __ __ __ __ __.

intelligent/interesting

14. Awkward moments usually occur because we are __ __ __ __ __ __ __ __ __ __.

unprepared

15. When attending special events, meetings, or parties, we can __ __ __ __ __ __ show up in a way that helps us relate with others at our best, __ __ __ __ __ __ __ __ __ __ __.

ignore/emotionally

16. __ __ __ __ __ __ __ __ __, well-choreographed conversation necessitates that our discussions have an order of __ __ __ __ __ __ __ __ __ __.

Effective/importance

17. The way we __ __ __ __ __, the things we say, and the __ __ __ __ __ __ in which we say them does matter!

think/manner

18. We add more __ __ __ __ __ __ __ to conversations by preparing to greet others __ __ __ __ __ __ , and contributing skillfully, as well as __ __ __ __ __ __ __ __ __ __ __.

meaning/warmly/courteously



19. Lacking training in the appropriate etiquette of meaningful conversation, people can appear rather __ __ __ __-__ __ __ __ __ __ __ __, backward, or __ __ __ __ __ __ __ __ without realizing such behavior deficiencies.

self-centered/uncaring

20. A less educated mode of understanding can be __ __ __ __ __ __ __ __ __ __ __ __ __ __ by others as lacking attention, __ __ __ __ __ __ __ __ __ __ __ __ __ __, and friendliness.

misinterpreted/consideration

21. When we understand how to communicate __ __ __ __ __ __ __ __ __ __ __ __, our personal and professional relationships can more easily __ __ __ __ __ __ __.

respectfully/improve

22. When we take time to compose and memorize a few simple conversation __ __ __ __ __ __ __ __, we have a better chance of meeting more people, __ __ __ __ __ __ __ __ well, and leaving a lasting good impression.

starters/relating

23. Improving our conversation __ __ __ __ __ __ requires significant educational __ __ __ __ __ __ __ __ __ and practice.

skills/direction

24. There is a similarity with learning __ __ __ __ __ and __ __ __ __ __ __ __ __ __ __ for meaningful conversation and what we had to learn to harmoniously drive on the highway.

rules/guidelines

25. The more we understand about meaningful conversation, the more we are able to reveal a _ _ _ _ _ _ _ _ _ picture of our true _ _ _ _ _ _ _ _ _ and emotional intelligence.

realistic/character



5A Lesson — INCREASING MEANINGFUL CONVERSATION ACTUAL QUIZ

1. Conversation is a fundamental means of __ __ __ __ __ __ __ __ __ communication.

2. Learning to articulate in a comprehensive and __ __ __ __ __ __ __ __ __ __ way is a critical aspect of our social education, contributing extensively to __ __ __ __ __ __ __ __ __ relationships.

3. Our conversation skills reveal much about our character, especially how thoughtful, __ __ __ __ __ __ __ __ __ __ , and __ __ __ __ __ __ __ __ __ __ we are.

4. Building our conversation skills improves our sense of __ __ __ __ __ __ __ __ and __ __ __ __ __ __ __ __ __ with those in our immediate circle of friends and family, as well as others we encounter each day.

5. Any test measuring our __ __ __ __ __ __ __ __ __ __ would cover a wide range of skills we apply in meaningful conversation, including __ __ __ __ __ __ __, respect, and __ __ __ __ __ __ __ __.

6. Being aware of the __ __ __ __ __ __ __ __ of *meaningful* conversation, and learning to apply the elements involved is a distinct __ __ __ __ __ __ __ __ and professional asset.

7. Learning the __ __ __ __ __ __ __ __ of meaningful conversation is crucial for accurately __ __ __ __ __ __ __ __ __ __ our *existing* conversation skills, and realizing the need for improvement.

8. While learning what to watch out for, __ __ __ __ __ __ __ __ __ __ ourselves with sincere __ __ __ __ __ __ __ can be quite revealing.

9. Only by taking an __ __ __ __ __ __ __ __ and honest look at the quality of our current conversation skills can we recognize __ __ __ __ __ __ __, overbearing, or lethargic habits.

10. As we study aspects of healthy conversation, we begin to recognize that __ __ __ __ __ __ __ __ __ __ __ is involved with many __ __ __ __ __ __ __ to consider.

11. We can develop a more delicate sense of what is fitting by learning to more carefully distinguish meaningful __ __ __ __ __ __, necessary __ __ __ __ __ __ __ __ __ __, and valuable __ __ __ __ __ __ __ __ __ to bring to a conversation.

12. __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ is a necessary attribute for improving conversation.

13. Learning to articulate well is not just about appearing __ __ __ __ __ __ __ __ __ __ and __ __ __ __ __ __ __ __ __ __ __.

14. Awkward moments usually occur because we are __ __ __ __ __ __ __ __ __ __.

15. When attending special events, meetings, or parties, we can __ __ __ __ __ __ show up in a way that helps us relate with others at our best, __ __ __ __ __ __ __ __ __ __ __.

16. __ __ __ __ __ __ __ __ __, well-choreographed conversation necessitates that our discussions have an order of __ __ __ __ __ __ __ __ __ __.

17. The way we __ __ __ __ __, the things we say, and the __ __ __ __ __ __ in which we say them does matter!

18. We add more __ __ __ __ __ __ __ to conversations by preparing to greet others __ __ __ __ __ __, and by contributing skillfully, as well as __ __ __ __ __ __ __ __ __ __ __.

19. Lacking training in the appropriate etiquette of meaningful conversation, people can appear rather __ __ __ __-__ __ __ __ __ __ __ __, backward, or __ __ __ __ __ __ __ __ without realizing such behavior deficiencies.

20. A less educated mode of understanding can be __ __ __ __ __ __ __ __ __ __ __ __ __ __ by others as lacking attention, __ __ __ __ __ __ __ __ __ __ __ __ __ , and friendliness.

21. When we understand how to communicate __ __ __ __ __ __ __ __ __ __ __ __, our personal and professional relationships can more easily __ __ __ __ __ __ __.

22. When we take time to compose and memorize a few simple conversation __ __ __ __ __ __ __ __, we have a better chance of meeting more people, __ __ __ __ __ __ __ __ well, and leaving a lasting good impression.

23. Improving our conversation __ __ __ __ __ __ requires significant educational __ __ __ __ __ __ __ __ __ and practice.

24. There is a similarity with learning __ __ __ __ __ and __ __ __ __ __ __ __ __ __ __ for meaningful conversation and what we had to learn to harmoniously drive on the highway.

25. The more we understand about meaningful conversation, the more we are able to reveal a __ __ __ __ __ __ __ __ __ picture of our true __ __ __ __ __ __ __ __ __ and emotional intelligence.



5A Lesson — ACTUAL QUIZ ANSWERS

1. civilized
2. thoughtful/healthier
3. diplomatic/resourceful
4. composure/connection
5. credibility/kindness/patience
6. dynamics/personal
7. elements/evaluating
8. monitoring/honesty
9. educated/trivial
10. preplanning/details
11. topics/priorities/questions
12. resourcefulness
13. intelligent/interesting
14. unprepared
15. ignore/emotionally
16. Effective/importance
17. think/manner
18. meaning/warmly/courteously
19. self-centered/uncaring
20. misinterpreted/consideration
21. respectfully/improve
22. starters/relating
23. skills/direction
24. rules/guidelines
25. realistic/character

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